

**MATH V1201 SECTION 6, FALL 2009
POLICIES AND ADVICE
SEPTEMBER 8, 2009.**

ROBERT LIPSHITZ

COURSE INFORMATION

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| Instructor | Robert Lipshitz |
| e-mail | rl2327@columbia.edu |
| Office | Mathematics room 424 |
| Office hours | TTh 2:30-3:30 (subject to change) |
| Course web page | math.columbia.edu/~lipshitz/teaching/V1201Fall109.html or courseworks.columbia.edu |

GRADING

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|-----------------------------------|-----|
| Homework | 25% |
| Midterm 1 | 20% |
| Midterm 2 | 20% |
| Final exam | 30% |
| Class / office hour participation | 5% |

(The class participation component may be dropped if the class remains this big.)

HOMEWORK POLICIES

- Problem sets are due on Tuesdays at the beginning of class. If you can't make it to class, put it in the drop box across from Math 409.
- The lowest two homework scores will be dropped. Because of the size of the class, late homework will not be accepted, and I won't grant extensions.
- You're welcome to work on the homework together. However, you must write up your final answers by yourself. I consider writing them up together cheating.
- You are also generally welcome to use any resources you like to solve the problems. However, any resource you use other than the textbook (Stewart) must be cited in your homework. This includes electronic resources (including Wikipedia and Google) and human resources (including the help room and your classmates). Failure to cite sources constitutes academic misconduct.

STUDENTS WITH DISABILITIES

Students with disabilities requiring special accommodation should contact the Office of Disability Services promptly to discuss appropriate arrangements.

MISSED EXAMS

If you have a conflict with any of the exam dates, you must contact me ahead of time so we can make arrangements. (At least a week ahead is preferable.) If you are unable to take the exam because of a medical problem, you must go to the health center and get a note from them – and contact me as soon as you can.

GETTING HELP

You will almost certainly have questions about the material or homework, sooner or later. Places you can get help:

- **Office hours.** I have two hours of office hours for this course per week; check the web page for the times.
- **Help room.** The math help room is open most of the time. You can go whenever it's open, but you might find it most productive to go when one or our TA's is there. See <http://math.columbia.edu/programs/main/one/helprooms.html> for more information.
- **Tutoring.** Columbia's "Academic Success Programs" offers one on one and group tutoring for CC and SEAS undergraduates; see <http://www.studentaffairs.columbia.edu/asp/tutoring/> Students I've known in upper level courses haven't had success finding a tutor through ASP, but it might work for Calculus 3. If you try them, I would be interested to hear your experiences.

OTHER ADVICE

- Read the material in the textbook before coming to class. Make notes of things that confused you. Read it again after class.
- Get help as soon as you need it. *Do not wait.* If you are confused about something from lecture, come to office hours or go to the help room within a day or two—certainly before the next lecture. If you wait, you will be lost.
- Start the problem sets early. If you can, do the problems that correspond to Tuesday's lecture between Tuesday and Thursday, and start the problems from Thursday's lecture on Thursday or Friday, while the material is still fresh in your mind.
- Keep a running list of problems you find hard, so you know what to practice for the exams.

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